

ST. VARTAN CAMP 2023 - STAFF STIPEND SCHEDULE

POSITION	DESCRIPTION	WEEKLY PAY	TOTAL
Camp Office Coordinator:	Minimum age of 21. Responsible for all camp office administration, including on-site registration of participants and collection of tuition, answering phones, photocopying, faxing, maintaining database, creating documents, etc. Responsible for the daily operation of the camp office. Works with Camp Director.	*Six weeks \$600/week	\$3,600.00
CIT Coordinator:	Minimum age 21. Responsible for leading and teaching daily CIT classes, as well as the management and supervision of all CITs. Will assist and provide support around campus as needed and/or directed.	*Six weeks \$350/week	\$2,100.00
Public Relations Coordinator:	Responsible for all public relations, including daily blog, photography, compiling and publishing of the Vartan Voice. Will serve as Office Assistant with daily tasks and provide support around campus as needed and/or directed.	*Six weeks \$250/week	\$1,500.00
Program Coordinator:	Responsible for the development, organization and implementation of daily and evening programs, as well as the weekend schedule. Works directly with Camp Director in the organization and implementation of the daily schedule. Previous camp experience is strongly desired.	*Six weeks \$350/week	\$2,100.00
Aquatics Director and/or Head Lifeguard:	Responsible for the operation of the pool, overseeing and implementing all pool activities and safety, assessing swimmer proficiency and supervising lifeguards. Must possess current ARC Lifeguard Training, CPR for the Professional Rescuer, and First Aid Certifications. The Aquatics Director must be at least 21 and possess an ARC WSI certification. Qualifications are state regulated.	*Six weeks \$350/week	\$2,100.00
Lifeguard:	Supervision of campers engaged in pool activities; program helpers during non-pool time. Lifeguard Training, CPR for the Professional Rescuer, and First Aid Certifications. Qualifications are state regulated.	*Six weeks \$250/week	\$1,500.00
Athletics Director:	Responsible for the development, organization and implementation of daily sports and games, including special sporting events such as the Olympics. Collaborates with the Program Coordinator for evening and weekend activities, as well as supervising the sports staff. Physical education background is a plus.	*Six weeks \$250/week	\$1,500.00
Male/Female Head Counselor:	In addition to general counselor responsibilities (see below), supervising male/female counseling staff in camper safety, appropriateness of supervision, and daily staff meetings.	*Six weeks \$350/week	\$2,100.00
Counselor:	Responsible for supervision and punctuality of campers through daily activities, including rise and shine, bedtime, meals, program schedule, as well as for camper overall well-being; help foster group and individual development through positive reinforcement and affirmation.	*Six weeks \$250/week	\$1,500.00
Arts & Crafts Coordinator:	Responsible for executing Diocesan Camp Curriculum through hands-on instruction during daily classes. Must maintain supplies and classroom cleanliness on a daily basis. Personal creativity is welcomed.	*Six weeks \$200/week	\$1,200.00
Nighttime Security:	Minimum age of 25. Responsible for patrol of grounds, ensuring camper safety, and enforcing campwide curfews between the hours of midnight and 7 am.	*Six weeks \$200/week	\$1,200.00

Staff who commit for the **full six-week camp season will receive a **\$50 bonus**. An **additional \$50 bonus** is provided for attending the **on-site pre-camp staff training session from June 21-24**. All staff members are expected to attend pre-camp training, regardless of the number of weeks on staff.*

Detailed job descriptions available for each position - please contact Camp Director at stvirtancamp@armeniandiocese.org for more information.