## **Volunteer Application Packet**

You are receiving this packet because of your service in the past or because you have expressed an interest in serving this year and have a desire to become a part of the magic that St. Vartan Camp or Hye Camp offers each summer. Our team of volunteers is an integral part of the quality, integrity and success of our camp programs. Volunteers serve as mentors and Christian role models, and as such, not only have a positive and lasting impact on campers but also bear a tremendous responsibility. Accordingly, we are seeking fun-loving, dedicated, and faithful individuals who welcome the opportunity to spend the week, or even the summer, mentoring young Armenian Christians and strengthening their own faith in the process.

Each summer, St. Vartan Camp returns home to the Ararat Youth and Conference Center in Greenville, NY, and Hye Camp returns home to Camp Hickory in Ingleside, IL. This summer, St. Vartan Camp will once again offer three two-week sessions, while Hye Camp will offer a one-week session. As dedicated members of your parish community, I am sure you know of young adults that would make excellent staff members. We hope that you will help us in spreading the word and recruiting this year. In addition, if you know of other adult volunteers that would benefit our program, then please pass this information on to them and ask them to contact us. The areas that we are most in need of adult volunteers are: camp nurses, classroom volunteers, nighttime security, lifeguards, Armenian Language instructors, and Religion instructors.

Your application and clergy recommendation form are enclosed. Please take time to complete each section fully. Also, be sure to give the clergy recommendation form to your pastor as soon as possible so that he has sufficient time to submit it before the deadline. The clergy recommendation form should be sent directly from your pastor. Please postmark all of your application materials, including the clergy recommendation form, by **APRIL 15** for St. Vartan Camp and by **JUNE 1** for Hye Camp, so we can plan accordingly. As you know, our space for volunteers is limited but our need for your support is great. We will notify you of your acceptance no later than May 15 for St. Vartan Camp and no later than July 1 for Hye Camp.

We hope you will be a part of the exciting ministry that awaits us all at St. Vartan Camp and Hye Camp during the upcoming camp season. We look forward to hearing from you soon!

The Department of Youth and Young Adult Ministries

#### FOR ST. VARTAN CAMP:

Return this form via email, no later than APRIL 15, to:

stvartancamp@armeniandiocese.org

#### **FOR HYE CAMP:**

Return this form via email, no later than JUNE 1, to:



#### **DIOCESAN SUMMER CAMPS**

Department of Youth and Young Adult Ministries
Diocese of the Armenian Church of America (Eastern)

### **VOLUNTEER APPLICATION**

St. Vartan Camp Session A: June 25 – July 8, 2023 St. Vartan Camp Session B: July 9 – July 22, 2023 St. Vartan Camp Session C: July 23 – August 5, 2023

Hye Camp: July 29 – August 5, 2023

In	order	to	qualify	as	a	volunteer	, an	applicant	must

- a) Be at least 25 years old by the start of the session you wish to attend.
- b) The following must be completed and received by APRIL 15 for St. Vartan Camp and JUNE 1 for Hye Camp:
  - (i) this Volunteer Application;
  - (ii) a photocopy of your Driver's License or other Government issued ID;
  - (iii) the enclosed Voluntary Disclosure Statement; and
  - (iv) the enclosed Clergy Recommendation Form (to be completed and submitted directly by applican't pastor)

Please attach a clear copy

of your Driver's License.

#### **Applicant Information:**

NAME:		_EMAIL: _						
CURRENT ADDRESS:								
HOME ADDRESS:		CITY: _			STATE:	ZIP:		
HOME PHONE:		CELL PHO	NE:					
PARISH (name and city):								
BIRTHDAY:/	AGE (at the start of ses	ssion):						
Do you have Facebook?: YES NO	If so, what is your	display name	e?:					
SHIRT SIZE (Adult sizes, please circle che	oice): S M	f L	XL	XXL				
Please check off below if y	you are certified and	provide cop	ies of cer	tification w	ith this applic	ation:		
CPR:	First Aid:	Water S	afety/Life	eguarding: _				
Please check all sessions you are	e able to attend:	Pleas	se rank y	our preferr	ed session(s) (	1st, 2nd, 3rd):		
Session A (June 25 – Jul	Session A (June 25 – July 8, 2023)							
Session B (July 9 – July	Session B (July 9 – July 22, 2022)			Session B (July 9 – July 22, 2022)				
Session C (July 23 – Au	gust 5, 2023)	Session C (July 23 – August 5, 2023)				2023)		
Hye Camp (July 29 – A	Hye Camp (July 29 – August 5, 2023)			Hye Camp (July 29 – August 5, 2023)				

		CAMP EX	EXPERIENCE:				
Dates Attended Name of Ca		of Camp	amp Position		n Held (Camper/CIT/Staff/Volunteer)		
		EDUC	CATION:				
Dates Attended	Name	of School and Maj	or	Degree Comple	ted Grad. Date		
				+			
				•	•		
		WORK EX	XPERIENCE:				
Dates Worked	Employer/Comp	any Name	Name Position ar		Phone No.		
		REFE	RENCES:				
	Name	Relationship	o to Applicant (non	family members)	Phone No.		
	EER POSITIONS: F etc. choice. Be aware		_	v			
Camp Nurse	_	Camp Office	Support	Arts & C	rafts Instructor		
Nighttime Security (25+)			Public Relations (blogs, photos, The Vartan Voice, etc.)		Armenian Language Instructor		
Lifeguard	_	Driver (airpor	t, shopping, R, etc.)	Religious	Language Instructor		
Other (please	specify):	Camp Suppor inventory, o	t (laundry, canteen, etc.	Cultural I	Music Instructor		
				Armeniar	n Dance Instructor		

Possible	<b>Restrictions:</b>
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Are there any reasons you may have difficulty in performing any of the essential elements of the position for which ou have applied? If so, please explain.	
Are there any conditions to your acceptance of a position if one is offered to you? If so, please explain.	
understand that I am an ambassador of St. Vartan Camp/Hye Camp and the Armenian Church before, durin	a
and after the summer camp season. I also understand that I am expected to both lead a Christian lifestyle are encourage campers to do the same. I will portray myself as an exemplary representative of St. Vartan Camp/H/Camp and the Armenian Church in all social realms including but not limited to: the internet (i.e Facebook Twitter, YouTube, etc.) social functions where campers, their families, or other staff members may be attendance (such as Sports Weekend), etc. I understand that my failure to do so may impact my position at Swartan Camp/Hye Camp.	nd ye k,
SIGNATURE: DATE:/	_
Armenian Church of America (Eastern) and all of its Departments and Organizations and all others from liability in connection with it. I understand that, if accepted, I will be a volunteer of St. Vartan Camp/Hye Camp and that any agreement to the contrary must be in writing and signed by the St. Vartan Camp/Hye Camp Director designated by the Diocese of the Armenian Church of America (Eastern). I alsunderstand that untrue, misleading, or omitted information herein may result in dismissal, regardless the time of discovery.	np/ 80
SIGNATURE: DATE://	

\* All statements become part of any future personnel files. \*

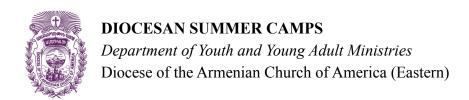
### FOR ST. VARTAN CAMP:

Return this form via email, no later than APRIL 15, to:

stvartancamp@armeniandiocese.org

### **FOR HYE CAMP:**

Return this form via email, no later than JUNE 1, to:



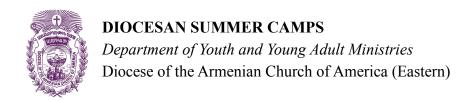
# **Voluntary Disclosure Statement**

All Staff and Volunteers must complete this form.

NAME:		BIRTHDAY: / /
HOME ADDRESS:		
OTHER NAMES BY WHICH KNOWN (J	E.G. MAIDEN NAME):	
HOME PHONE:	BUSINESS PHONE:	
	E-MAIL ADDRESS:	
SCHOOL OR COLLEGE:		
SCHOOL/COLLEGE ADDRESS:		
DRIVER'S LICENSE #:	STATE:	EXPIRATION DATE:
	ears, including college and home residence	
CITY:	STATE:	YEARS:
	STATE:	
3. Have you ever been convicted of any c manner to those listed below?	rime including, but not limited to, those lis	ted below and/or any crime similar in any
<ul> <li>Indecent assault and battery on a c</li> </ul>		
<ul> <li>Indecent assault and battery on a r</li> </ul>		
	person who has obtained the age of fourteen	
• Rape	C	
<ul><li>Rape of a child under sixteen with</li><li>Assault with intent to commit rape</li></ul>		
<ul><li>Assault with intent to commit rape</li><li>Kidnapping of a child under sixtee</li></ul>		
	cotics or other controlled substances	
<ul> <li>Intent to commit any of the above</li> </ul>		

		dged liable for civil penalties or dan If yes, please explain:	mages involving sexual or physical abuse of children?
			ler involving sexual or physical abuse of a minor, including, butNO: If yes, please explain:
		ts ever been terminated for reasons If yes, please explain:	involving sexual or physical abuse of children?
I undei	rstand that:		
1.	later discovers circu terminated.	umstances that would indicate a "yes"	wers "yes" to any one of questions 2-6. If hired and the employer answer to any of the above questions, employment may be
2.	any Central Registry	y of child abusers.	ication, which may include a criminal history check and request from
3.	The camp may term discovered, to:	inate employment or volunteer service	ce of any person if that person is found, regardless of when
	a. Have a hist	tory of complaints of abuse of a mino	or; or resign from a position whether paid or unpaid, due to complaint(s)
	of sexual a	abuse of a minor; and/or fied or omitted information in this dis-	
4.		ement must be updated yearly.	ciosure statement.
SIGNA	ATURE:		DATE:/
	FOR ST.	VARTAN CAMP:	FOR HYE CAMP:
   			Return this form via email, no later than JUNE 1, to:
N	eturn inis ioriii via ci	mail, no later than APRIL 15, to:	Return this form via chian, no fater than JUNE 1, to.

stvartancamp@armeniandiocese.org



# **Clergy Recommendation Form**

All Volunteer applicants must submit the following recommendation form to their pastor. In the absence of a pastor, a youth advisor or a parish council chairman may complete this form.

APPLI	CANT NAME:	
PASTO	DR:	PARISH:
past per applica- each qu	erformance as well as potential for the position fation process and your thoughtful and frank con	Vartan Camp/Hye Camp. As his/her pastor, please evaluate the applicant's for which they are applying. The clergy reference is an important part of the ments will be appreciated. Your comments will be kept confidential. Under describes the applicant's habitual behavior. Please remember that it will be the ies.
1. How	v long and in what capacity have you known	this applicant?
2. In w	ACYOA Juniors ACYOA Seniors Altar Server Choir	
3. How	well is the applicant able to direct others?	
0000	Usually follows the lead of others Normally successful in leading others Very successful in leading others	irable lines of action
4. How	well does the applicant work with others fo	r the good of the group?
0000	Gives limited cooperation; neglects common Cooperates with others toward accomplishmen Cooperates willingly and actively regardless	good ent of common cause of self-benefit; makes things go smoothly

5. How	does this applicant react to suggestions or criticisms of o	thers?
	Takes criticism as a personal insult or resents suggestions Listens to suggestions but may act without considering the Follows suggestions willingly or asks for constructive feed	
6. How	responsible is the applicant? Is he/she able to competent	ly get things done independently?
0000	Irresponsible even under supervision With constant supervision will do satisfactory work Usually needs detailed direction with checks on work Carries out activity on one's own responsibility Exceptionally able to accomplish work without supervision	1
7. How	spiritually mature is the applicant?	
0	Rarely expresses or exhibits spiritual maturity Seems indifferent to spiritual growth Actively engages in discussions; asks questions about his/h Faith plays an integral part of his/her everyday life	ner faith
8. How	well does this applicant control his/her emotions?	
000	Easily depressed, irritated or elated Tends to be over-emotional Unresponsive; apathetic Usually well-balanced	
9. Narr	rative Report - Please use an additional sheet of paper to	share your thoughts on the following:
•	Explain why you feel this applicant is a worthy candidate. List any concerns you may have that will help us ensure th State whether or not you have any concerns about this appl Share any general thoughts or comments.	
SIGNA	NTURE:	DATE:/
	FOR ST. VARTAN CAMP:	FOR HYE CAMP:
Re	turn this form via email, no later than <b>April 15</b> , to:	Return this form, postmarked no later than JUNE 1, to:

stvartancamp@armeniandiocese.org